

## **WP5 – Management**

### **WP leader: partner 1, HSTF – Hungarian Science and Technology Foundation**

The main objective of this WP is to set up the means to ensure an effective and efficient partnership indispensable for the successful course of the project. The activities of the consortium will be monitored and discussed in view of its expected achievements versus the success during the entire project duration.

Network meetings will be held twice a year. They will be the platform for discussion of progress of the project, experiences in implementing the WPs foreseen in the workplan, results of the project and decision-making. An e-mail based communication flow with the entire consortium will be established in order to exchange information as well as to monitor the efficiency and progress of the work. Reporting within the consortium will be done on the basis of semi-annual report forms, agreed upon during the kick-off meeting. This reporting procedure will allow closer monitoring of the project progress. These reports will also facilitate the preparation of annual reports, thus allowing more effective monitoring of the project. Annual reports and the final report will be prepared for the European Commission.

### **Milestones**

**Milestone 1 of the project** will be the decision about the methodology to be used. After reaching this milestone the survey can be started.

**Milestone 2** will be the approval of the university reports by the scientific leader and the co-ordinator, because the preparation of the synthesis report can be started subject to this approval.

**Milestone 3** will be the approval of the synthesis report by the consortium. After this approval the publication of the report can be started.