

WP1 – Planning the mapping exercise

WP leader: partner 7, TUT – Tallinn University of Technology

The objective of this workpackage is to create a suitable tool for mapping the situation of women in the field of engineering and life sciences at universities and to reveal the existence and reasons of the glass ceiling.

The partners involved will map the existing results and bibliography in the field both in their countries and in Europe and collect already existing relevant data. The consortium will identify an appropriate methodology for gathering relevant information and data to specify adequate measures and practices to support female researchers. This will be achieved by mapping the existing practices and the missing factors. The partners will determine common indicators to use in all institutions for the survey. A questionnaire and an interview schedule will be prepared to be used for data collection. A **survey guide** will be prepared.

The survey will be based on the following main items:

- collection of statistics
- questionnaires
- interviews
- case studies

Statistics:

Each partner will collect gender-disaggregated data on the academic staff per faculty, including positions and the leadership of the university. The consortium will prepare a glossary about the names of the different positions in each country so that the data are comparable.

Questionnaires:

The approximately 4 page long questionnaires will be distributed in the national languages. The consortium will aim at a topdown approach and get the support of the university and faculty managements to collect as many filled questionnaires as possible. The questionnaires will be collected by email, fax or on paper (as we are dealing with one institution in each case).

All of the questions will be closed and exactly the same for all partners so that the coding of the data into SPSS is possible.

Interviews:

Each partner will conduct interviews with 8 female and 8 male researchers about their life and professional experiences, then record and transcribe them. The interview questions will also be the same in each country and specified in the survey guide.

Case studies:

The most interesting interviews – 2 female and 2 male ones per partner will be expanded into case studies.

The results of these 4 components will be summarised in the university reports, the structure of which will be specified in the survey guide.